



Velindre University NHS Trust Leadership Programme

Action Learning Issue Brief

The following questions may help you to focus on a suitable problem, opportunity or issue. It is sometimes difficult to choose between possible problems and this will help as an aid to that choice. Please use a separate sheet for each problem.

- Describe the problem, opportunity or issue in one sentence
- Why is this important?
 - To you? To your team?
 - To your organisation? To your patients/clients/customers?
- How will you recognise progress on this problem?
- Who else would like to see progress on this problem?
- How do you intend to go about tackling this problem? What are your first steps?
- What difficulties do you anticipate?
- What are the benefits if this problem is reduced or resolved?
 - To you? To your team?
 - To your organisation? To your patients/clients/customers?